WHAT ARE COOKIES?

Cookies are small text files that are placed on your computer or other electronic device ("Device") you may use to access our website(s), mobile application(s) or any other online media or electronic communication service that we may operate ("Services"). Cookies can collect information about your access and use of that Service through logging the activity of your Device with respect to such Service. We use cookies to improve the use and functionality of our Services and to enhance your experience when using our Services. Your web browser stores cookies on your Device hard drive for record-keeping purposes (e.g. logging in) and sometimes to track information. You may choose to set your web browser to refuse cookies. We do not use cookies to collect personal information such as your name; however, we may link information contained in a cookie to personal information you may provide us with other means (e.g. general website registration).

WHAT TYPES OF COOKIES DO WE USE?

When you access our Services, the following types of cookies may be placed on your Device. They can be categorized according to their source, their technical features and their purpose. These categories are not mutually exclusive and a cookie may thus belong to several of the following categories.

COOKIES FROM INTERNAL/EXTERNAL SOURCE

- COOKIES FROM INTERNAL SOURCE (FIRST-PARTY COOKIES)

First-party cookies are cookies placed on your Device directly by us and can only be read by our Services. They can be session or persistent cookies (explained below). For example, we use first party cookies to speed up the log in process or enhance your experience of our Services.

- COOKIES FROM EXTERNAL SOURCE (THIRD-PARTY COOKIES)

Third-party cookies are cookies placed on your Device by third-parties we use for services embedded in our Services. For example, they are used in relation to audience measurement analysis and to improve the relevance of the content of our Services.

SESSION/PERSISTENT COOKIES

- SESSION COOKIES

Session cookies are cookies that are placed on your Device during a browser session and that become invalid once the browser is closed. We and our partners use session cookies for various reasons, including to manage and measure your access and use of our Services during a single browser session and to help you to use our Services more efficiently. For example, session cookies are used to remind our Services that your Device is logged into our Services.

- PERSISTENT COOKIES

Persistent cookies are cookies that are placed on your Device during a browser session and that remain stored in your Device during a defined period of time. For example, persistent cookies allow our Services to recognize your Device when it is used to access our Services with a new browser session and to help you quickly sign-in to our Services again. We and our partners may also use persistent cookies for analytical purposes.

COOKIES FOR TECHNICAL//ANALYTICS PURPOSES

The cookies used by our Services may have the following purposes:

- TECHNICAL COOKIES

Technical cookies are used to help us identify your Device to recognize you as a returning user and to save preferences you have determined in the course of your previous access to the Services. Technical cookies therefore may allow us to deliver content tailored to your interest and save you the time of having to re-enter information when you use our Services.

- ANALYTICS COOKIES

Analytics cookies are used to monitor statistics of our Services' traffic (either in regards to the use of the Services or in order to improve functionalities offered by the Services) and to help us measure and review the effectiveness of our interactive online content, its characteristics, advertising and other communications.

LIST OF COOKIES WE USE ON OUR SERVICES

The following tables categorize and describe the various cookies used on our Services. The list may not be exhaustive.

TECHNICAL COOKIES

COMPANY	COOKIE TYPE	COOKIE NAME	PURPOSE
Gerald Charles	Technical cookie	loggedIn	Used to link your Device to your username to speed up your login process to our Services.
Gerald Charles	Technical cookie	XSRF-TOKEN	Used to enhance security of our Services and prevent repeated attempts at intrusions of our Services.

Gerald Charles	Technical cookie	laravel_session	Used to create a session ID for the user, so that the system itself can identify the user as a unique and individual user, distinct from anyone else looking at the website.

ANALYTICS COOKIES

COMPANY	COOKIE TYPE	COOKIE NAME	DESCRIPTION
Google	Analytics cookie	__utmt	Used to provide information on the request rate and number of connections to our Services.
Google	Analytics cookie	__utmb	Used to provide information on the exact moment in time when a visitor accesses our Services.
Google	Analytics cookie	__utmc	Used to provide information on the exact moment in time when a visitor leaves our Services.

| Google | Analytics cookie | __utma | Used to provide information on the amount of visits (per visitor), the time of the first visit, the previous visit and the current visit. |
| Google | Analytics cookie | __utmz | Used to track the website the visitor comes from, the search engine you used, the link you clicked on, the keyword you used and the country from which you access our Services. |

YOUR RIGHTS

We obtain your prior consent for such cookies we may place on your Device from time to time when you use our Services.

YOUR COOKIE CHOICES

There are a number of ways to manage cookies. Most internet browsers are initially set up to automatically accept cookies. You can change the settings of your browser to block cookies systematically or based on their origin or to alert you when cookies

are being sent to your Device. For further information, please refer to the paragraph

below "How to accept or reject cookies in my browser?"

COOKIE PERMISSION

There are a number of ways to manage cookies. Most internet browsers are initially

set up to automatically accept cookies. You can change the settings of your browser

to block cookies systematically or based on their origin or to alert you when cookies

are being sent to your Device. For further information, please refer to the paragraph

below "How to accept or reject cookies in my browser?"

COOKIE REFUSAL

If you refuse permission for cookies to be stored on your Device or if you delete

those that are already stored, you will no longer be able to use certain features of our

Services. As an example, this will affect content or services that can only be accessed

by logging in. Also we and our service providers will be unable to identify the type of

browser your Device is using for technical compatibility purposes, your language and

display. We cannot be held liable for the consequences of our Services functioning

less efficiently because we are unable to store or read cookies required for it to

operate where you have rejected or deleted them.

HOW TO ACCEPT OR REJECT COOKIES IN MY BROWSER?

The procedure for managing cookies and cookie preferences is slightly different for each browser. You can check the steps for managing cookies in your particular browser's help menu.

- o for Internet Explorer™
  - o for Safari™
  - o for Chrome™
  - o for Firefox™
  - o for Opera™

LEGAL NOTICE

We reserve the right to make any changes and updates to this policy. Please refer to this page from time to time to review this and new additional information.

Our Privacy Notice can provide you with further details about how we use any personal information you give us, although not all information captured by using cookies will identify you.

Latest update: [12..09.2018]